

**Children's Learning Center at Mitchell College**  
**FINANCIAL RESPONSIBILITY AGREEMENT 2023-24**

**CENTER HOURS OF OPERATION**

The Children's Learning Center at Mitchell College ("The Children's Learning Center"), located at Chappell Cottage in the Mitchell Woods, is open Monday through Friday. The Center observes an academic year calendar, which includes holidays and academic year closures. Current calendar information can be found on The Center's website at <http://mitchell.edu/childrens-learning-center/>. It is important to check this website for updates, news and calendar information related to your child's enrollment at The Children's Learning Center. As part of your enrollment, this Financial Responsibility Agreement ("Agreement") will serve to explain certain enrollment terms and to establish an understanding of the obligations with the Children's Learning Center. If you have any questions

child from the classes for which I register, I  
withdrawal policy provided in this Agreement

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**DELIQUENT ACCOUNT/COLLECTION**

I understand that if I fail to pay any amounts due by the scheduled due date, and fail to make acceptable payment arrangements to bring my account current, I will be responsible for all collections costs, including reasonable attorney's fees. Mitchell College may refer my account to a collection agency and I understand that I am responsible for paying the collection agency fee which may be up to 15% of the account balance. **Initial:** \_\_\_\_\_

**METHOD OF COMMUNICATION**

I understand and agree that The Children's Learning Center uses email as an official method of communication with me. I am responsible for reading the mails on a timely basis. I am also responsible for providing a primary

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